



BASIC POST TEST

Print Name: _____

Please circle the correct answer for the following questions.

You may refer to the NHS Self-Study Manual to completing this test.

1. Disruptive Behavior is not acceptable between NHS employees (for example between doctors and nurses):

True or False

2. Employees may communicate concerns regarding a practice that is unethical or unlawful to:
 - a. Immediate Supervisor
 - b. Director of Human Resources and/or Risk Management
 - c. Corporate Compliance Officer and/or Compliance Hotline:302-628-1906
 - d. All of the above

3. Employees may be subject to retaliation for reporting a suspected non-compliant practice/event or quality, safety issue.

True or False

4. To ensure HIPAA compliance, each employee should be alert to his/her surroundings and take the following actions:
 - a. Discard documents, notes, etc. containing patient information into designated shred bins
 - b. Discuss patient-related information in the cafeteria
 - c. Provide patient-related information to concerned family members when requested
 - d. Discuss patient-related information with physicians not involved in the care of the patient

5. Employees are not authorized to view their own or their family member's record in Paper or the Electronic Medical Record. Employees may request copies of their medical record from the HIM (Medical Records) Dept.

True or False

6. The telephone extension at the hospital to report in-house emergencies is:
- 911
 - 0
 - 299
 - 411
7. Our Safety Officer's name is:
- Steve Rose
 - James Watson
 - Chris Martinez
 - Penny Short
8. "RACE" is an acronym to remind staff of the following actions to take in case of fire:
- Run, Act, Crouch, Execute
 - Rescue, Alarm, Confine, Extinguish/Evacuate
 - Report, Awaken, Count, Evaluate
 - Race, Alert, Confiscate, Educate
9. How can an employee find information and policies about an Emergency Management plan?
- Google "Emergency Preparedness at Nanticoke Health Services"
 - Look in the employee/volunteer handbook
 - Go to the NHS Intranet Emergency Preparedness homepage
 - None of the above
10. When an overhead page for a **Code Black** and the location are heard, what does this mean?
- The facility is about to lose electrical service and there will be no lights
 - A patient is arriving in the Emergency Department who is Dead on Arrival (DOA)
 - There is an active shooter reported in the building
 - Severe weather is imminent
11. NHS Leadership supports an interdisciplinary team approach in the organizations' performance improvement process.
- True or False
12. Joint Commission surveys occur at unannounced times and are based on processes that significantly impact safety and quality of care.
- True or False

13. The form that is completed by the hospital employee most closely involved in or having special knowledge of a safety issue is called an:

- a. Incident Report (QUANTROS)
- b. Hazardous Condition Report
- c. Medical Error Report
- d. Patient Safety Report

14. The identity of a person surrendering a baby must be kept confidential even if you know who they are.

True or False

15. A baby can be left with any hospital employee only in the Emergency Department.

True or False

16. The single most important process for preventing the spread of infection is:

- a. Hand Hygiene
- b. Equipment Sterilization
- c. Appropriate Room Cleaning
- d. Standard Precautions

17. On the job incidents/injuries should be documented using QUANTROS and reported to management and the employee health nurse:

- a. If serious injury occurs to the employee
- b. If the incident results in lost work days for the employee
- c. No matter how minor
- d. As directed by each individual department leader.

18. Before lifting and carrying an object, it's important to:

- a. Bend at the waist prior to lifting the object
- b. Plan ahead and look for possible hazards
- c. Take a break to make sure you are not too tired
- d. Get help only if it doesn't disrupt someone else's work

19. Nanticoke Memorial Hospital has a mission statement specifically for stroke care. "To positively impact our communities' quality of life through providing optimal stroke care while increasing public awareness regarding stroke."

True or False

20. Sudden confusion or trouble speaking or understanding can be a sign or symptom of a stroke.

True or False

21. Acceptable statements for an effective NHS team member include all except:

- a. I'm not busy right now.... Can I help?
- b. It's not my job so I don't have to worry about it
- c. Sally will take good care of you.
- d. Can we work this out together?

Please write the Mission Statement of Nanticoke Health Services:

Upon completion of this test I acknowledge that I have read and understand the information presented in *Nanticoke Health Services BASIC Self-Study Manual*.

Signature: _____ Date: _____

